

**Additional Requests for Revenue Budget Carry Forwards from 2018/19 into 2019/20**

**Appendix 3**

Service Unit / Task	Details	2018/19 Budget £	2018/19 Forecast Outturn £	2018/19 Under / Over Spend £	Amount Requested £	Amount Approved Q3 £	Amount to be Approved Q4 £
<b>Policy &amp; Engagement</b>							
Digital transformation (Idox)	Budget of £61,000 agreed with Executive. Current spend is £30,698. Carry forward £5,302 plus additional provision from reserve to make budget next year of £30,778.	36,000	30,698	(5,302)	5,302		5,302
<b>Sub-total</b>		<b>36,000</b>	<b>30,698</b>	<b>(5,302)</b>	<b>5,302</b>	<b>0</b>	<b>5,302</b>
<b>Green Spaces and Amenities</b>							
Web-based Allotment Management System	To move from an internally developed spreadsheet to a web-based allotment management system. This will offer considerable savings in time through self-serve registration and automated process of setting up new tenancies and subsequently managing them	22,956	17,068	(5,888)	5,258		5,258
<b>Sub-total</b>		<b>22,956</b>	<b>17,068</b>	<b>(5,888)</b>	<b>5,258</b>	<b>0</b>	<b>5,258</b>
<b>Streetscene</b>							
Enforcement Cameras	We are currently working with LCC to get an agreement in place to mount cameras on to their lampposts to tackle illegal fly tipping / dumping into back yards. <b>IN ADDITION TO ALREADY APPROVED</b> (bringing total to £20,000)- Awaiting costs from LCC for mounting cameras to identify fly tipping. Indicative costs are higher than expected.	21,000	965	(20,035)	20,000	12,300	7,700
IDOX Software	There is currently £5,000 in R6010/1979 which is earmarked spend for this system – but depending upon the progress of implementation of this product this may need to be c/f into next year. <b>IN ADDITION TO ALREADY APPROVED</b> (bringing total to £21,000) - Work has yet to start due to roll out to other service units. Extra budget will allow an options appraisal to be undertaken for ASB as this isn't currently part of the scope.	28,604	7,528	(21,076)	21,000	5,076	15,924
<b>Sub-total</b>		<b>49,604</b>	<b>8,493</b>	<b>(41,111)</b>	<b>41,000</b>	<b>17,376</b>	<b>23,624</b>
<b>Economy and Growth</b>							
Burnley Markets	To complete dining area. Pay contractor for extraction Units. Work needs to be rectified so money needs carrying forward.	92,944	73,752	(19,192)	19,191		19,191
BID Burnley Town Centre	BID Loan Fund - Stage 1 Feasibility Study	5,250	0	(5,250)	5,250	5,250	0

<b>Sub-total</b>			<b>98,194</b>	<b>73,752</b>	<b>(24,442)</b>		<b>24,441</b>	<b>5,250</b>	<b>19,191</b>
<b>Comms Servcs Performance &amp; Policy</b>									
Children's University	Balance required to fund Yr 3 from the £20k budget approved by the Executive		12,780	3,740	(9,040)		9,040	9,040	0
<b>Sub-total</b>			<b>12,780</b>	<b>3,740</b>	<b>(9,040)</b>		<b>9,040</b>	<b>9,040</b>	<b>0</b>
<b>Finance &amp; Property</b>									
Accountancy	Balance of Finance transformation budgets to complete work on intelligent scanning, asset accounting and bank reconciliation modules		30,000	10,000	(20,000)		20,000	20,000	0
<b>Sub-total</b>			<b>30,000</b>	<b>10,000</b>	<b>(20,000)</b>		<b>20,000</b>	<b>20,000</b>	<b>0</b>
<b>Housing &amp; Development Control</b>									
Agency Staff	The £23,000 underspend originates from salary savings within the Planning Department. Requested carry forward to fund: - 1 x post for 16 weeks (£16,000), assisting with extra planning works (this does not necessarily mean additional planning income will be generated) - 1 x post for 14 weeks (£7,000) covering for a permanent staff member who is currently setting up the new IDOX Housing & Planning System. It is hoped that the Planning Manager position will be filled June/July, but these savings will be offset by temporarily employing 1FTE made redundant in March 2019 and also payment of an honorarium to an existing staff member.		37,408	14,308	(23,100)		23,000		23,000
<b>Sub-total</b>			<b>37,408</b>	<b>14,308</b>	<b>(23,100)</b>		<b>23,000</b>	<b>0</b>	<b>23,000</b>
<b>Totals</b>			<b>286,942</b>	<b>158,059</b>	<b>(128,883)</b>		<b>128,041</b>	<b>51,666</b>	<b>76,375</b>